Rector Election Privacy Statement

The University of Dundee is holding an Election for a Rector in March 2025. The Election is governed by the rules set out in the University’s Charter, Statutes, Ordinances and Regulations. As part of the process to elect someone to serve as Rector the University requires students to make a formal nomination of a candidate and for this nomination to be supported by at least 50 current students. This privacy policy statement will explain how the University uses the personal data that is collected from you when you nominate or support a candidate for Election as Rector.

Topics:

* What data do we collect?
* How do we collect your data?
* How will we use your data?
* How do we store your data?

# What data do we collect?

* To support a nomination you will be asked to supply your name and your University ID number. Your University ID number is printed on the Student ID Card (Matric Card) that is issued to you by the University of Dundee.

# How do we collect your data?

You will be asked to provide your name and University ID number by a student of the University who is coordinating the nomination of a candidate. This might take place online, via email or social media app, or in person either on campus or another public place. You only need to give your name and Student ID Number, you do not need to give any other information to signify your support for a particular candidate.

Please note:

You can only support or nominate one candidate.

The voting is by secret ballot – there is no way for candidates or other students to find out how you have voted in the election.

# How will we use your data?

The University will use your personal data – name and \student ID number – to validate the nomination of a candidate for election as Rector of the University.

Your name and Student ID will be checked against the University’s Student Record System to ensure that you are a current student of the University. Your name and Student ID will also be checked against the nominations made for other candidates to ensure that you have not nominated more than one candidate.

If the University finds that you have nominated more than one candidate or if you are not a current student as recorded in the Student Record System your name will be removed from all nomination lists for this Election.

The University will not use the personal data collected for the nomination process for any other purpose.

# How do we store your data?

The University securely stores your personal data collected as part of the nomination process in its OneDrive file system in word or excel format. The data might also be processed via Outlook, Sharepoint or Teams within the University and only for the purposes stated above.

The University will keep your name and Student ID that you supplied for the nominations process for six weeks after the end of the Election of the Rector. Once this time period has expired, we will delete your data by deleting all documents that contain the data in the University’s OneDrive file system.

The University will require all students coordinating the nominations of candidates for election to delete relevant documents containing your name and Student ID number provided as part of the nominations process to the same timescale above.

You can access the University’s GDPR policy, further guidance on your data protection rights and how to raise issues relating to privacy and data protection at:

[Data Protection Policy](https://www.dundee.ac.uk/corporate-information/data-protection-policy)