**NOTES OF GUIDANCE FOR PROPOSERS OF CANDIDATES FOR RECTOR 2025**

**PREAMBLE**

This information on the office of Rector is intended for the information of potential candidates for Rector and their proposers. It is the responsibility of members of the student body to determine which candidates for the post are nominated and ultimately elected, and to arrange a candidates debate hosted by DUSA in due course. Previous incumbents have included distinguished public figures and celebrities. It is suggested that proposers of candidates consider the qualities required carefully, including availability to attend University meetings and the time which they will be able to commit to the post, although the Rector’s Assessor may undertake much of the day-to-day work involved in representing the interests of students and may also undertake the Rector’s duties as a member of the University Court (for the whole term of the Rector’s period of office).

**A NOMINATIONS**

1. Official Nomination forms will be obtainable online in SharePoint the link will be circulated when nominations open on 1st February 2025.
2. The nomination forms must be returned by email, duly completed, to the Returning Officer by 4pm on Monday 10 March 2025. An email receipt will be issued.
3. The nomination form must be endorsed by the proposer and the seconder, being matriculated students of the University, and by 48 other matriculated students.
4. Each form will be checked by the Returning Officers. If they find that any student has subscribed to more than one form or that any subscriber is not a qualified elector, ie not a matriculated student then that person’s name will be removed and the proposer will be given an opportunity to obtain a valid nomination by 13 March 2025, the day before voting opens.
5. A nomination form must be accompanied by a signed statement by the person nominated consenting to the nomination. A suitable form for this purpose will be issued with each nomination form.

**B VOTING**

Voting will take place online (vote.dundee.ac.uk) between 14 and 21 March 2025 concurrently with DUSA elections, using the Single Transferable Voting system commonly used in other University elections.

**C EXPENSES**

 The University will make a contribution toward reasonable expenses for candidates travelling to Dundee for the Candidates’ Debate hosted by DUSA.

 Expenses related to the production of election materials will be considered in line with the Standing Orders of DUSA in place for student elections.

 A COPY OF THE REGULATIONS FOR THE CONDUCT OF THE ELECTION OF RECTOR IS AVAILABLE IN SHAREPOINT TOGETHER WITH A STATEMENT OF THE PROVISIONS OF THE CHARTER AND STATUTES RELATING TO THE RECTOR.