

DUSA ADVICE

**STUDENT  
GUIDE TO  
COUNCIL TAX**

[www.dundecity.gov.uk/counciltax](http://www.dundecity.gov.uk/counciltax)



## COUNCIL TAX DISCOUNT

As a full time student you may be able to get a discount on your Council Tax or not have to pay it at all. Dundee City Council can award a 100% discount if the property is occupied only by students or a 25% discount if all but one of the adults living in the property are students.

Apply for [Council Tax discount](#) or exemption.

### GENERAL ADVICE

- You are responsible for confirming your student status to the Council, your landlord cannot do this.
- If you live with a non-student they must pay Council Tax (unless they don't have to for a specific reason).
- Student ID or letters of your offer of student loan/course acceptance are not accepted as evidence. You must send a certificate of matriculation - found by logging onto evision and selecting student resources. Remove the headers and footers from the certificate before printing. If you cannot find this please go to the Enquiry Centre on campus.
- You must tell the Council if you change address or if you are no longer a student.
- Don't ignore a council tax bill – if you don't tell Dundee City Council that you are a student then you are responsible for paying Council Tax.
- To qualify as a student, you must be one of the following:
  - A full time student studying at least 24 weeks of the year
  - A student who has a HNC or HND and has an offer of a place on the second or third year of a full-time degree course starting within six months
  - Under 20 years old, have left home and be studying for a qualifying course for at least 12 hours a week for three months
  - A foreign language assistant working in a school or other place of education and be registered with the British Council.

Consider the Council Tax band of any property you are thinking of renting before you sign the lease - this is not an issue if you are living alone and/or with full time students and have checked you are all not responsible for paying council tax. If you are going to be living with people who are not full time students or are not a full time yourself then you must consider how much council tax will cost a month. The total yearly prices for council tax, water and sewage charges can be seen below - these all come out together in one payment. You only pay for 10 months of the year (you do not pay in February and March) so consider this when calculating your expected monthly payments.

View the current [Council Tax Bands at Dundee.gov.uk](https://www.dundee.gov.uk/council-tax-bands)

